

IDENTIFICATION FORM GOVERNMENT BODY

GUIDE TO COMPLETING THIS FORM

- Complete in **BLOCK LETTERS**. Where you have already put the required information in your application form, you can write 'SAME' - **EXCEPT FOR FULL NAME**.
- Contact Abacus on 1300 139 440 if you have any queries. **DO NOT SEND ORIGINAL DOCUMENTS, ONLY CERTIFIED COPIES** unless otherwise specified

SECTION 1: GOVERNMENT BODY DETAILS

1.1 General Information

Full name of Government Body
(must complete)

Principal place of operations (*PO Box is NOT acceptable*)

Street

Suburb

State

Postcode

Country

Contact Phone No.

1.2 Government Information (*select ✓ only ONE of the following categories and provide the information requested*)

Commonwealth of Australia Government Body

Australian State or Territory Government Body *please specify State or Territory*

Foreign Country Government Body *please specify Foreign Country*

Name of legislation establishing the Government Body (if relevant)

SECTION 2: TRUST DETAILS

COMPLETE THIS PART IF GOVERNMENT BODY IS INVESTING IN THE CAPACITY OF TRUSTEE OF A TRUST

Full name of trust

Full business name (if different) and ABN (if any)

ARSN or registration / licensing details

SECTION 3: GOVERNMENT BODY IDENTIFICATION PROCEDURE

Please send us originals or certified copies of documents that verify the following matters. We will complete the 'Office use only' section.

○ Full name of the government body

○ Full address of the government body's principal place of operations

○ Whether the government body is:

- A body of the Commonwealth of Australia; or
- A body of a State or Territory of Australia (and, if so which one); or
- A body of a foreign country (and, if so which country)

Tick ✓	Verification options (select one of the following options used to verify the Government Body)
<input type="checkbox"/>	Search of the relevant Commonwealth, State, Territory or Foreign government website for confirmation of the body's existence.
<input type="checkbox"/>	Search of the relevant Commonwealth, State, Territory or Foreign Country register of government bodies.
<input type="checkbox"/>	Search of the legislation establishing the body obtained from a reliable and independent source, such as a government website, showing relevant information.

Documents that are written in a language that is not English must be accompanied by an English translation prepared by an accredited translator.

OFFICE USE ONLY

ID DOCUMENT DETAILS	Document 1
Verified From	<input type="checkbox"/> Performed search <input type="checkbox"/> Original <input type="checkbox"/> Certified copy <input type="checkbox"/> Copy of legislation sighted
Document Issuer / Website/ Name of legislation	
Public Document Type	
Issue date / Search date	
Document number	

Accredited English Translation	<input type="checkbox"/> N/A	<input type="checkbox"/> Sighted
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Verified by (Print Name)

Date Verified
(dd/mm/yyyy)

Signature

WHO CAN CERTIFY COPIES OF YOUR DOCUMENTS

Legal	<ul style="list-style-type: none"> ○ solicitor or barrister (that is, a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described)); ○ a judge of a court; ○ a magistrate; ○ a chief executive officer of a Commonwealth court; ○ a registrar or deputy registrar of a court; ○ a notary public
JP	a Justice of the Peace
Police	a police officer
Chartered Accountant	a member of the Institute of Chartered Accountants in Australia, Certified Practising Accountants Australia or the National Institute of Accountants with 2 or more years of continuous membership
Post Office	<ul style="list-style-type: none"> ○ an agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public ○ a permanent employee of the Australian Postal Corporation with 2 or more years of continuous service who is employed in an office supplying postal services to the public;
Diplomatic service	<ul style="list-style-type: none"> ○ an Australian consular officer ○ an Australian diplomatic officer <p>(within the meaning of the <i>Consular Fees Act 1985</i>);</p>
Financial corporations (Bank, Building Society, Credit Union)	<ul style="list-style-type: none"> ○ an officer with 2 or more continuous years of service with one or more financial institutions (for the purposes of the <i>Statutory Declaration Regulations 1993</i>); ○ a finance company officer with 2 or more continuous years of service with one or more finance companies (for the purposes of the <i>Statutory Declaration Regulations 1993</i>); ○ an officer with, or authorised representative of, a holder of an Australian financial services licence, having 2 or more continuous years of service with one or more licensees.

What wording they must use

I certify this [and the following [*insert number*] pages] to be a true copy of the original page/ pages sighted by me today / on [*insert date*]
 [*insert signature*] [*Print name*] [*Print capacity in which you are certifying (see table above)*] [*insert date of signature*]